

Student Records Restrictions	Policy Number	3.6
	Effective Date	January 24, 2012

1.0 POLICY & PURPOSE



Student Record restrictions are used to restrict registration and/or the release of transcripts due to an unmet college financial obligation, failure to return College equipment/materials, failure to maintain good academic standing, as part of a disciplinary sanction or as otherwise deemed appropriate.

2.0 REVISION HISTORY

Adopted on: 1/24/12

3.0 PERSONS AFFECTED

- A. Students
- B. Accounting Services
- C. Student Services Staff
- D. Faculty and Staff Who Advise Students

REQUIRED APPROVALS	NAME/SIGNATURE	DATE
Originator(s) Name(s)	Jenny Hargett, Enrollment Services Dean	11/22/11
Approval by President's Cabinet		1/24/12
Approval by President (Signature)		1/24/12
Approval by Trustees (Signature)		11/28/12