

Board Responsibilities	Policy Number	1.2.5
	Effective Date	September 19, 2012

1.0 POLICY & PURPOSE

- A. On behalf of the Laramie County Community College district’s citizens, the Board of Trustees will ensure appropriate organizational performance by assuming the following responsibilities:
 - 1) The Board is a bridge between the community and the operational organization.
 - a. The Board will assess the needs of the community as they relate to the College’s activities and scope of influence, and will use this assessment as the basis for its policies.
 - b. The Board will inform the community of the College’s expected future results and its present accomplishments.
 - 2) The Board will develop and maintain written governing policies that address the broadest levels of all organizational decisions and situations, including:
 - a. Organizational products, effects, benefits, outcomes and recipients;
 - b. Ethical boundaries within which all management activity and decisions must take place;
 - c. Specification of how the Board conceives, carries out and monitors its own tasks;
 - d. How power is delegated and its proper use monitored: the President’s role, authority and accountability.
 - 3) The Board will assure successful organization performance.
 - 4) The Board will approve the College budget each year in July.
 - 5) The Board will approve all facility names and non-facility names.
 - 6) The Board will see to affect appropriate local and state legislation as it deems necessary and/or appropriate for the achievement of the College.

- B. Each Board member is expected to fulfill the following responsibilities:
 - 1) Board members are expected to attend Board meetings.
 - 2) Board members will prepare for Board and committee meetings and will participate productively in discussions.
 - 3) The President is accountable only to the Board as an organization, and not to individual Board members.
 - 4) Board members will keep up-to-date on changes and trends in community college education by reading newsletters, journals, and other reference sources and by attending conferences, seminars and workshops.


Reference: Wyo. Stat. § 21-18-304

2.0 REVISION HISTORY

Adopted on: 9/19/12

3.0 PERSONS AFFECTED

Laramie County Community College Board of Trustees
 Laramie County Community College President
 The People of Laramie County

REQUIRED	NAME/SIGNATURE	DATE
Originator(s) (Name)	Brenda Lyttle, Trustee	9/5/12
Approval by College Council		N/A
Recommended by President (Signature)	N/A	N/A
Approval by Trustees (Signature)		9/19/12