

Delegation of Authority	Policy Number	1.1.7
	Effective Date	September 19, 2012

1.0 POLICY & PURPOSE

- A. The Laramie County Community College Board of Trustees delegates to the President the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action. The President at his/her discretion will choose the means through which these responsibilities are met.
- B. The President may delegate any powers and duties entrusted to him/her by the Board, but will be specifically responsible to the Board for the execution of such delegated powers and duties.
- C. The President is empowered to reasonably interpret Board policy. In situations where there is no Board policy direction, the President shall have the power to act, but such decisions shall be subject to review by the Board. Such decisions of the President shall have full force and authority as if decided by the Board. It is the duty of the President to inform the Board of such action and to recommend written Board policy if one is required. The Board will respect and support the President’s decisions.
- D. The President shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in a timely fashion.
- E. The President shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for substantive information will be met if, in the opinion of the President, they are not unduly burdensome or disruptive to the College’s operations. Information provided to any trustee will be provided to all trustees.

2.0 REVISION HISTORY


Adopted on: 9/19/12

3.0 PERSONS AFFECTED

Laramie County Community College Board of Trustees
Laramie County Community College President

4.0 DEFINITIONS

- A. *Substantive Information* – Content of inquiry and/or response that has significant weight or value. A substantive question is one of some importance to the work of the Board of Trustees, and a substantive response is one that contains some weight or value germane to the entirety of the Board of Trustees.

REQUIRED	NAME/SIGNATURE	DATE
Originator(s) (Name)	Brenda Lyttle, Trustee	9/5/12
Approval by College Council		N/A
Recommended by President (Signature)	N/A	N/A
Approval by Trustees (Signature)		9/19/12