

<b>Leaves of Absence Policy</b>	Policy Number	6.6
	Effective Date	April 2, 2014

**1.0 POLICY & PURPOSE**

It is the policy of the Board of Trustees of Laramie County Community College (LCCC) to provide appropriate types of leaves of absence to specified employees in a fiscally and operationally responsible manner; some leaves of absence are granted to eligible employees by the Board of Trustees as institutionally-provided benefit(s) while other leaves of absence are required by applicable statute and/or regulation and are provided in accordance with law. Therefore, the purpose of this policy is to direct the President to implement procedures to carry out this policy.



**2.0 REVISION HISTORY**

Original Policy 4120 adopted 8/17/99  
 New Policy Adopted on: 4/2/14

**3.0 PERSONS AFFECTED**

Eligibility for Leaves of Absences shall be determined in accordance with Leaves of Absence Procedure – Paid Leaves Procedure No. 6.6.1P and Leaves of Absence – Other Leaves Procedure No. 6.6.2P.

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REQUIRED APPROVALS	NAME/SIGNATURE	DATE
Originator(s) Name(s)	Peggie Kresl-Hotz, Human Resources Executive Director Debb Roden, Legal Counsel	1/14/14
Ratified by College Council	Kari Brown-Herbst, College Council Co-chair	3/17/14
Recommended by President (Signature)		4/2/14
Approval by Trustees (Signature)		4/2/14