

Risk Management Policy	Policy Number	5.3
	Effective Date	July 17, 2013

1.0 POLICY & PURPOSE

The Board of Trustees of Laramie County Community College believes a coordinated approach to risk management will contribute to building a risk-smart decision making environment that allows for innovative and responsible risk-taking. Risk management encompasses the responsibility of protecting College resources - human, physical and financial - through the incorporation of sound risk management practices into all aspects of College operations. The goal of risk management is to actively manage exposures by identifying the types of losses faced by the College, analyzing the different types of these exposures and deciding how to manage and finance these losses through a combination of insurance, risk avoidance, risk transfers, appropriate program implementation and effective claims management.

The level of risk is dynamic and depends upon many factors including potential rewards, the nature of operations, and the appetite of the College for risk, any of which may vary over time. It therefore requires that risk management is constantly under review and becomes an integral component of all decision making.

The President, or his/her delegate, shall be responsible for establishing limits of commercial insurance that is purchased to protect the College from all insurable losses which might significantly impact the College’s financial condition. The President, or his/her delegate, shall establish a risk analysis process to apply to decisions made by the College that could have a significant potential risk to the financial stability, reputation, and quality of college activities and services.

Thus, the purpose of this policy is to establish a coordinated approach to risk management and ultimately to establish an effective risk management culture at LCCC.

2.0 REVISION HISTORY

Adopted on: 7/17/13



3.0 PERSONS AFFECTED

This policy is applicable to the Board of Trustees, all full-time and part-time administrators, professionals, faculty, staff; students and visitors.

4.0 DEFINITIONS

- A. *Risk* – A probability or threat of a damage, injury, liability, loss or other negative occurrence that is caused by external or internal vulnerabilities, and that may be neutralized through preemptive action, and is measured in terms of consequences and likelihood.
- B. *Risk Management* - A logical and systematic approach of organizational procedures and practices that will allow the College to maximize opportunities and minimize losses and negative impacts.

- C. *Risk Analysis* – The process used to determine risk management priorities by evaluating/comparing the level of risk against predetermined acceptable levels of risk.
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REQUIRED APPROVALS	NAME/SIGNATURE	DATE
Originator(s) Name(s)	Jerry L. Harris – Director, Contracting & Procurement	2/19/13
Ratified by College Council	Co-chair Kari Brown-Herbst	6/14/13
Recommended by President (Signature)		6/14/13
Approval by Trustees (Signature)		7/17/13