

<b>Strategic Course Enrollment Policy</b>	Policy Number	2.13
	Effective Date	July 17, 2013

## 1.0 POLICY & PURPOSE

The Board of Trustees of Laramie County Community College (LCCC) believes the fiscal health of the College, and ultimately the sustained ability to attain its mission, depends upon a commitment to being financially sound and educationally effective. Because the College offers programs responding to the needs of the community—the workforce, transfer, or lifelong learning—its course offerings must align with the purpose of its programs and reflect the College’s curriculum. That purpose is grounded in the College’s mission.

Therefore, the Board is committed to the strategic offering of educational activities designed to meet the needs of the community. To achieve those ends, the College shall schedule and offer courses to meet the needs of its students so they can reach their educational goals in a timely and efficient manner. To these ends, the Board charges the President with ensuring that course offerings meet the following guidelines:

### A. Fiscal Solvency

The College shall deliver coursework only if courses are fiscally solvent and have adequate enrollment to ensure the financial stability of the institution and the most effective use of taxpayer and student dollars toward meeting LCCC’s mission. At times, the College does offer courses that are not fiscally solvent but only if they strongly meet specific criteria outlined in Course Enrollment Management Procedure No. 2.13P and the College is in the fiscal health to allow for subsidizing of said courses.

### B. Offering of Credit-Bearing Coursework

The primary purpose for the delivery of educational coursework that results in the award of institutional credit shall be to assist LCCC students in completing a credential (e.g., degree or certificate). Secondary purposes, which should be scrutinized much closer, may include coursework that results in credit to be applied against professional advancement (e.g., credits required to advance on a pay scale) or satisfying continuing education requirements of a profession (e.g., teacher certification/recertification).

Educational coursework offered for any other purpose (e.g., life enrichment, professional development not requiring college credits, etc.) is still critical to the mission of the College but should be considered for delivery in the format that is most cost effective for the institution as well as for the student. Non-credit offerings are the preferred method of delivery for these types of activities.

## 2.0 REVISION HISTORY

Adopted on: 7/17/13



### 3.0 PERSONS AFFECTED

This policy applies to all students, faculty, staff, administrators, and other entities affiliated with Laramie County Community College.

### 4.0 DEFINITIONS

- A. *Fiscal Solvency* – The point at which the revenues generated, including but not limited to tuition, fees, and state appropriations, meet or exceed associated expenditures. This may apply to individual courses, programs, services, and/or the institution as a whole.

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REQUIRED APPROVALS	NAME/SIGNATURE	DATE
Originator(s) Name(s)	Dr. Jose Fierro, Vice President of Academic Affairs	5/7/13
Ratified by College Council	Co-chair Kari Brown-Herbst	6/14/13
Recommended by President (Signature)		6/14/13
Approval by Trustees (Signature)		7/17/13